

# **Member View for Employee Pay Rates**

A member can view their employee's pay rate by logging into the VFS portal and following these steps.

1.) Select my account

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Fiscal Solutions	CONSUMER CHOICES OPTION	Sign Out	Timesheet <del>-</del>	My Account •	Help <del>•</del>

### 2.) Select employee

Veridian Fical Solutions		Sign Out	Timesheet <del>-</del>	My Account 🕶	Help -
				Profile	
	Click here for inforr	nation on ho	Reports Employee	d tax statement as quick	

### 3.) Under action select the employee rate you want to view

Employee Information										
Action	Emp #	Employee	Email	Phone	City	State				
View	23750	Doe, Jake	CONTRACTOR OF A DECEMPTOR	(319)226-4692	Cedar Falls	IA				
View	18014	Doe, Jane	Standing on Concerns.	(319)226-4692	Cedar Falls	IA				

4.) On the far right are the rates the employee has listed, by effective date, in VFS's system as of the date viewed.

Description	Start	End	Rate
Respite-Indv (15 Min)	3/1/2019	12/31/2050	13.0000
Homemaker (15 Min)	8/1/2020	12/31/2050	15.0000
Home Modification	3/1/2019	6/30/2022	20.0000
Respite-Indv	1/1/2020	12/31/2050	12.0000
Personal Care	8/1/2020	12/31/2050	17.0000
Respite-Indv (15 Min)	4/1/2016	2/28/2019	12.0000
SCL-Daily	4/1/2016	6/30/2022	18.0000
	Description Respite-Indv (15 Min) Homemaker (15 Min) Home Modification Respite-Indv Personal Care Respite-Indv (15 Min) SCL-Daily	Description Start   Respite-Indv (15 Min) 3/1/2019   Homemaker (15 Min) 8/1/2020   Home Modification 3/1/2019   Respite-Indv 1/1/2020   Personal Care 8/1/2020   Respite-Indv (15 Min) 4/1/2016   SCL-Daily 4/1/2016	Description Start End   Respite-Indv (15 Min) 3/1/2019 12/31/2050   Homemaker (15 Min) 8/1/2020 12/31/2050   Home Modification 3/1/2019 6/30/2022   Respite-Indv 1/1/2020 12/31/2050   Personal Care 8/1/2020 12/31/2050   Respite-Indv (15 Min) 4/1/2016 2/28/2019   ScL-Daily 4/1/2016 6/30/2022



## **Employee View for Employee Pay Rates**

An employee can view their pay rate by logging into the VFS portal and following these steps.

1.) Select my account

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### 2.) Select employee

Veridian Facel Solution	Sign Out	Timesheet <del>-</del>	My Account -	Help •
Click here for infor	mation on ho	w to register an	Profile Pay Stubs Reports	d tax st

### 3.) Under view select view details

Pay Stubs									
Drag a column header here to group by that column									
View		Check #	Consumer	Δ	Туре	Batch #	Date	Amount	Gross
							~		
View Deta	ils	40054976	Doe, John		Direct Deposit	2044	6/30/2018	114.31	124.00

4.) Scroll to the section at the bottom of the screen called Hours Information and the rate is listed under the rate section to the right of the screen.

ľ	Hours Information										
	Drag a column header here to group by that column										
Date Type Code				Time IN Time OUT R			Hours	Gross			
	×			Y	~						
	6/1/2018	Regular	SCL-Daily	8:00 AM	9:00 AM	18.00	1.00	\$18.00			
	6/1/2018	Regular	Respite-Indv (15)	9:00 AM	10:00 AM	13.00	1.00	\$13.00			